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 རྫོང་ཁག་བདག་སྐྱོང་། ཚོམ་རྩེ་རྫོང་། གྲོང་གསལ།



Royal Government of Bhutan
 DZONGKHAG ADMINISTRATION
 Chhoetse-Dzong: Trongsa

"A socio-economically vibrant Dzongkhag, living in harmony with nature"

DAT/HRS-08/2020-2021/ 483

September 10, 2020

Minutes of the 2nd HRC meeting

The 2nd Dzongkhag Human Resource Committee meeting was held on 10th September 2020 from 10:30 AM to 11:30 AM in Dasho Dzongdag's chamber with the objective to discuss and endorse HR issues.

Chairperson, Tenzin Dorji, Dzongdag

Members present:

- 1) Karma Dendup. Sr. Dzongrab
- 2) Phuntsho Rinzin. PO
- 3) Pelden Wangmo, DCDEO
- 4) Karma Wangdi, ADAO
- 5) Tshewang Rinzin, Member Secretary

- HRC members have declared conflict of interest prior to the meeting/decision making.

Sl.No.	Agenda	Resolution	Follow up
1	Endorsement of Transfer proposal for Teachers and Support staffs(list attached)	Transfer guidelines as per Notification issued by MoE; 1. Dzongkhag HRC shall recommend only genuine transfer application to the Ministry who has fulfilled a minimum of continuous 3 academic years in current place of posting. 2. The duration of LTI/EOL & Medical leave shall not be counted for the	DCDEO/HRO

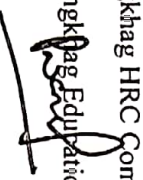
		<p>purpose of calculating number of years</p> <p>3. Exception for transfer on marital ground;</p> <p>Applicant who has served one academic year or more in the current place of posting but served three or more years in the civil service shall be considered for transfer.</p>	
2	Endorsement of Contract extension and up gradation Proposal for Contract Teachers , ECCD facilitators and driver.	In line with 5.9.1 & 5.9.4 of BCSR 2018, the DHRC endorsed the extension and up gradation (list attached).	DCDEO/HRO
3	Intra-Transfer of Mr. Tashi Tobgay, Extension Supervisor.	In line with 14.4.8 of BCSR 2018, the DHRC has endorsed Intra-transfer of Mr. Tashi Tobgay, EID: 20180110599), ES, from Korphu Gewog to Drakteng gewog with effect from 1/10/2020 without transfer benefit.	HRO/ADAO

Inter-Dzongkhag Transfer Proposal of Principal, Vice Principals, Teachers & Support Staffs for 2020-Tromgsa											
Sl.no	Name	EID	School	TRE Subject	Transfer Category	Date of Appt.in Service	Date of Joining Present School	No.of years in service	No.of years in present school	Decision of Dzongkhag HRC	
1	Ram Kumar Rai	20170107751	Samcholing HSS	History	Domestic	1/1/2017	1/2/2017	4	4	Endorsed	
2	Karma Yangdon	200707280	Langthel LSS	Counseling	Marital	1/7/2007	1.2.2020	13	1	Endorsed	
3	Tshewang Peljor	2018111178	Samcholing HSS	Physics	Domestic	1/1/2018	1/2/2018	3	3	Endorsed	
4	Norbu Dema	20190113416	Shangkha CS	Economics	Marital	1/1/2019	1/2/2019	2	2	Not Endorsed	
5	Tashi Tobgay	200301236	Tromgsa PS	General	Medical	1/1/2003	1/2/2016 /	18	5	Endorsed	
6	Pema Wangchuk	2101159	Langthel LSS	Dzongkha	EST	1/1/2001	1/4/2016	20	5	Endorsed	
7	Dawa Zain	20130201548	Tshangkha CS	English	EST	1/1/2013	1/2/2014	8	7	Endorsed	
8	Karma Yozar	20140104155	Sherubling CS	Accountancy	EST	1/1/2014	1/2/2014	7	7	Endorsed	
9	Kelzang Wangmo	20140104047	Sherubling CS	Commerce	EST	1/1/2014	1/2/2014	7	7	Endorsed	
10	Nima Dena	20150105273	Taktse CS	Dzongkha	Marital	1/1/2015	1/2/2018	6	3	Endorsed	
11	Pema Lhamo	201202147	Tromgsa PS	General	EST	1/1/2012	1/2/2016	9	5	Endorsed	
12	Gem Bidha	20160306906	Samcholing PS	General	Marital	1/1/2016	15/3/2016	5	5	Endorsed	
13	Karma Eden	20140303726	Benji PS	General	EST	1/1/2014	1/2/2014	7	7	Endorsed	
14	Pema Dendup	201101609	Benji PS	General	EST	1/1/2011	1/2/2014	10	7	Endorsed	
15	Thuji Pema	20190112411	Taktse CS	Dzongkha	Marital	1/1/2019	1/2/2019	2	2	Not Endorsed	
16	Samten Dema	20160306786	Langthel LSS	General	Marital	1/1/2016	1/2/2016	5	5	Endorsed	
17	Kezang Choden	20170308636	Benji PS	Dzongkha	Domestic	1/1/2017	1/2/2017	4	4	Endorsed	
18	Sonam Dorji	20190113171	Kella ECR	Dzongkha	Marital	1/1/2019	1/2/2019	2	2	Not Endorsed	
19	Dechen Wangmo	200901339	Tromgsa PS	Dzongkha	Medical	1/1/2009	17/3/2017	12	4	Endorsed	
20	Thimpen Rai	9507314	Tongtophey PS	General	Domestic	26/6/1995	3/7/2016	25	5	Endorsed	
21	Yeshi Nidup	200307417	Tshangkha CS	Biology	EST	1/7/2003	24/2/2014	17	7	Endorsed	
22	Gyeltshen Dorji	200801413	Tromgsa PS	English	Marital	1/1/2008	1/2/2020	13	1	Endorsed	
23	Sonam	200801413	Langthel LSS	Librarian	EST	1/8/2009	1/8/2009	12	12	Endorsed.	

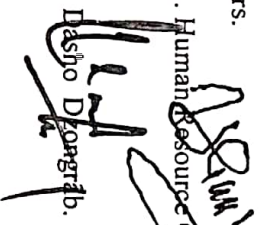
EST: Eligible Service Transfer.

Dzongkhag HRC Committee Members.

1. Dzongkhag Education Officer



2. Human Resource Officer



3. Planning Officer



4. Offg. Legal Officer



Following official are endorsed their contract term during 2nd HRC meeting held on 10th September 2020.

Sl	Name	EID No.	Position Title	Position Level	Extension Period		PE Rating		Remarks
					From	To	2018	2019	

Taktse CS

1	Karma Gyeltshen	201107023	Sports Coach V	S4 A	1/Jan/19	31/12/2020	VG	VG	Endorsed
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Taktse PS

1	Kezang Dorji	20190414570	Teacher III	P5 C	15/4/2019	31/12/2020		G	Endorsed
2	Tshewang Choden	20170611930	Adm. Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
3	Sangay Tshomo	20190113790	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
4	Kelzang Dema	20190113792	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
5	Sonam Yangden	20190113799	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Sherubling CS

1	Dema Tshering	20190414419	Teacher III	P5 B	4/Jan/19	31/12/2020		G	Endorsed
2	Tshering Yangdon	20170611920	Laboratory Asst	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed

Trongsa PS

1	Dawa Dem	20190414614	Teacher III	P5 C	15/4/2019	31/12/2020		G	Endorsed
2	Tashi Zangmo	20190113796	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
3	Tashi Wangmo	20190113959	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Tshangkha CS

1	Chezang Dema	20170611038	Store Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
2	Thinley Dema	20170611918	Laboratory Asst	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
3	Kinley Wangmo	20190113955	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
4	Dorji Phuntsho	20190113962	Driver III	O4 A	1/Jan/19	31/12/2020		G	Endorsed

Samcholing HSS

1	Pema Lhazom	20150305745	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
2	Dechen Dema	20150305743	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
3	Ram Kumar Galley	20200317502	Teacher III	P5 B	15/03/2020	31/12/2020			endorsed
4	Tandin Wangchuk	200807059	Sports Coach V	S5 A	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
5	Choki Wangmo	20170209925	Matron	S5 A	1/Jan/19	31/12/2020	G	G	Endorsed
6	Sonam Wangchuk	20170611037	Store Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
7	Pema Choki	20170611921	IT Lab Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed

Samcholing Primary School

1	Tshering Dema	20150305739	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	endorsed with Upgradation
2	Pema Tshomo	20190113797	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
3	Tshering Choden	20190113956	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Bjeezam PS

1	Thinley Tsheten	201004115	Teacher III	P5 B	1/Jan/20	31/12/2020	G	G	Endorsed
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Langthel LSS

1	Dorji	20200317498	Teacher III	P5 B	15/3/2020	31/12/2020			Endorsed
2	Yeshi Wangchuk	20170209931	Warden	S5 A	1/Jan/19	31/12/2020	G	G	Endorsed
3	Ugyen Bidha	20170211786	Matron	S5 A	1/Jan/19	31/12/2020	G	G	Endorsed
4	Jigme Peljor	20170611039	Store Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
5	Tashi Wangmo	20190113789	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
6	Tshering Dema	20190113781	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Bemji Primary School

1	Yeshey Wangmo	20200317500	Teacher III	P5 B	15/Mar/20	31/12/2020			Endorsed
2	Sonam Pelden	20190113957	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Kuengarabten Primary School

1	Dechen	20150305747	Teacher	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
2	Tashi Tshomo	20190414553	Teacher III	P5 C	15/4/2019	31/12/2020		G	Endorsed
3	Chimi Denkar	20170611929	Adm. Assistant	S5 A	6/Jan/19	31/12/2020	G	G	Endorsed
4	Dechen Youden	20190113958	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
5	Lhaden	20190113782	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Chendebji Primary School

1	Kencho Wangdi	201104150	Teacher III	P5 C	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
2	Jigme Tenzin	20200317501	Teacher III	P5 B	15/3/2020	31/12/2020			Endorsed
3	Karma Yuden	20190113786	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Karshong Primary School

1	Tandin Tshering	20200317572	Teacher III	P5 B	15/03/2020	31/12/2020			Endorsed
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Yudrukcholing Primary School

1	Galey Rabten	20150305740	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
2	Dechen Tshomo	20190113800	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
3	Yangchen Lhamo	20190113783	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed

Tongtophey Primary School

1	Choden	20170409139	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed
2	Kinga Jamtsho	20170409176	Teacher III	P5 B	1/Jan/19	31/12/2020	G	VG	Endorsed

Jangbi Primary School

1	Sonam Yangki	20190113785	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
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Baling Primary School

1	Sangay Tenzin	20150305746	Teacher III	P5 B	1/Jan/19	31/12/2020	G	G	Endorsed with Upgradation
2	Tshering Wangmo	20190314168	Teacher III	P5 B	15/3/2019	31/12/2020		G	Endorsed
3	Tenzin	20190414562	Teacher III	P5 C	15/4/2019	31/12/2020		G	Endorsed
4	Dechen Dema	20190113798	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
5	Lhatu	201004118	Teacher III	P5 B	1/Jan/20	31/12/2020	G	G	Endorsed

Nabji Primary School

1	Karma Wangmo	20190113960	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
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Nimshong Primary School

1	Cheni Dema	20190113793	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		VG	Endorsed
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Kella ECR

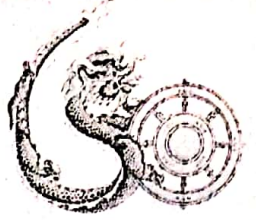
1	Yangchen	20190113794	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
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Simphu ECR

1	Ugyen Tshomo	20190113780	ECCD Facilitator	S5 A	1/Jan/19	31/12/2020		G	Endorsed
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Royal Government of Bhutan

DZONGKHAG ADMINISTRATION
 Chhoetse-Dzong: Trongsa

8.9.2020

DECLARATION OF CONFLICT OF INTEREST

The following officials undersigned declare, as per the provisions of Section 3.3.25 of Chapter 3 of the BCSR 2018, that in serving as a member of 2nd HR committee in Dzongkhag Administration, Trongsa:

- He/She does not have or anticipate any Conflict of Interest. She/he shall notify the Agency concerned immediately in the event such interests arise in the course of or before discharging his/her duty; OR
- He/She does have Conflict of Interest in view of the following reason(s): 1) Family Member 2) Close Relative 3) Close Friend 4) In-Laws 5) Enemy or 6) Others

He/She hereby confirms that the above information is true to the best of his/her knowledge. In the event the above declaration is found to be incorrect, the individual concerned shall be liable for administrative/legal action.

Members Name\Designation	Signature	Conflict to be Declared
Tenzin Dorji, CHAIRPERSON		
Karma Dendup, Sr.DZONGRAB		
Phuntsho Rinzin, PO		
Palden Wangmo, DCDEO		
Karma Wangdi, Offtg. Legal		
Tshewang Rinzin, IIRO		
Karma Wangdi (AD/AG)		